*Herald D. Botone*

Sperry, OK. 74073, +1 918 605 2964

**Experience:** Production Lead/Supervisor; Maintenance; Warehouse; Forklift; Material Handler; Over Head Crane; Mechanical Assembly; Inventory; Shipping & Receiving; Machine Operator; Powder Coating; General Construction; Blueprint Reading: Micrometers/Calipers/Gauges

# Work Experience

## Global Industrial, Inc. September 2022 – Current

## Industrial Plant Technician

## Repair/Replace/Test valve and pipe connections. Pipe fitting, Beveling, and reconnection of parts. Pressure testing and gauging production flow. Use of power/hydraulic/pneumatic, hand tools, lifts, overhead cranes, tape measure, calipers. Documentation of all task’s performed to meet all specifications/regulations set forth by Company, State, and Local policies.

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## Serva Group – Catoosa, OK.

## May 2022 – September 2022

## Warehouse Shipping/Rec’v; Inventory; Load/Unload shipping containers, palletized material; Computer system for orders for packing, distribution, storage, inventory, UPS/FedX, freight, etc.)

## Plant Premier Services

## Production Assembly/material Handler

**July 2021 to May 2022**

Work included production assembly/material handling material, loading/unloading, production assembly, maintenance, inventory management, other warehouse duties. Fabrication and assembly of industrial air units, holding tanks, water treatment units, etc. Forklift, warehouse, shipping/receiving, material handling, overhead crane.

Marshalltown, Inc. Oct 2020 - July 2021

Production Assembly

Fayetteville, AR

Production assembly, material and parts coordination. Machine operations in production of concrete/drywall products for commercial use. Blueprints/schematics, final assembly. Forklift operations. Final inspection, inventory, cycle count, packaging, shipping/receiving.

**Technical Process Operator**

**Glad Manufacturing, Inc.-Rogers, AR**

**March 2020 - October 2020**

Operations of plastic film processing: machine operations, conversion operations and packaging. Forklift/ material handling; stock/inventory/shipping and receiving.

Used SAP for logistics coordination, documentation, and inventory. Multi-job functions.

## Construction-site coordinator

**CONTRACTOR SOLUTION GROUP LLC. - Springdale, AR**

**Feb 2017 to March 2020**

Handled supervision on construction projects; coordinated work schedules; Receive/distribute construction materials per project. Final Inspections; daily site clean-up. Material handling and storage.

## Production Supervisor

**GLOBAL-THERM INSULATION SERVICES, INC. - Grove, OK**

**February 2016 to February 2017**

Performed daily job orders/production goals/work assignments. Inventory and product inspections/storage/packaging/shipping/receiving.

New hire training. Performed final inspection. Inventory control.

## Machine Shop Fabricator

**APSCO INC. - Tulsa, OK. February 2014 to February 2016**

Handled machining, fabricating steel materials for air system products.

Operated shear press, break press, horizontal saw; deburr/sanding/finishing/powder coating and handled shipping/receiving.

## Production Supervisor

**CLEAR-EDGE FILTRATION - Tulsa, OK. April 2008 to February 2014**

Supervision of crew, new hire training. Production/ inventory/stocking/distribution/shipping receiving. Management coordination in production goals/efficiencies, etc. Machine operations, lite maintenance.

## Construction Crew Lead

HELZER CONSTRUCTION - Tulsa, O. February 1990 to April 2008

Managed jobsite planning. Coordination of equipment and materials. Carpentry, plumbing, light/electric wiring, drywall. Handled supervision of crew and work details.

# Education

## CERTIFICATE OF COMPLETION in 4 WEEK COURSE

TULSA TECHNOLOGY CENTER - Tulsa, OK

March 2015 to April 2015. (Prerequisite for Machining 1)

## GED

DANIEL WEBSTER H.S. - Tulsa, OK

September 1985 to May 1989

# Skills

* BLUEPRINT READING, SHOP MATH, PRECISION TOOL MEASURING, TOOL APPLICATIONS.
* SUPERVISORY and TEAM LEAD EXPERIENCE
* FORKLIFT COMPANY CERTIFIDE
* MACHINE OPERATIONS.
* MAINTENANCE AND CARPENTRY.
* Warehouse Experience
* Materials Handling
* Freight Loading/Unloading Experience

**References**:

Mike Tolbert: Project Manager- Contractor Solution Group. 479-372-2269

Todd Fisher: Production Manager-Clear Edge Filtration. 918-706-1856

Rock Helzer: Owner/Forman. 918-955-6152